



St. Marys Public Library

127 Center Street
St. Marys, PA 15857
library@stmaryslibrary.org

Phone: (814) 834-6141
Fax: (814) 834-9814
<http://www.stmaryslibrary.org/>

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Leslie Swope
St. Marys Public Library
127 Center Street
St. Marys, PA 15857
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library@stmaryslibrary.org

To whom it may concern:

I am requesting a waiver to submit the St. Marys Public Library's Form 471 after the closure of the FY2018 Application Window.

I went into early labor on February 16, 2018 (3 weeks before my due date) and did not get the form submitted. I was not anticipating this and had only begun to prepare for my leave. I did not realize the form was not submitted until this morning when I found a checklist of items that needed done prior to going on maternity leave.

We are a small library and it is my responsibility to file the erate forms. No other person has access to the site or would understand how to file. The library depends on the reimbursement funds to help keep our budget balanced every year. Erate is a big help in keeping our internet and phone affordable.

Please consider giving the library a waiver for missing the filing window.
Thank you for your time.

Sincerely

Leslie Swope, Director
St. Marys Public Library